

Hi-Level VHEC Project Plan

Hi-Level VHEC Project Plan	Initiation Tasks	Formation of MEAC VHEC Steering Committee
		VHEC Launch
		Regional partners secured
		Complete registration form to enroll in VHEC
	VHEC Steering Committee	meeting #n
		meeting #1
		meeting #2
		Establish co-working site
	Volunteer Recruitment	Commit to one or two programs/activities
		Create centrally-located volunteer information spreadsheet
		Develop volunteer-solicitation script/rap
		Determine Montpelier neighborhoods w/CAN mail lists
		Develop a single set of messaging materials for all volunteers
		Reach consensus on vol time commitment
	Coordinate Regional Workshops	Assign MEAC VHEC 'Workshop Coordinator'
		Coordinate first workshop: how to organize home energy
		Coordinate subsequent workshops: subject matter TBD
	Implement Montpelier-specific resources	Leverage artifacts from VCEM
	Engage MHS Service-learning students	
VHEC information management	Assign VHEC 'Information Mgr'	
	Manage regional partner<-> MEAC info flow	
	Manage VECAN<-> MEAC info flow	
	Manage EVT<-> MEAC info flow	

et

ers

visits

aces to co-working site
owner participants
r signups for 'Between The Cracks'
iteers
ulti-property landlords
